



CONSTRUCTION INVITATION TO BID (ITB)

CONSTRUCTION OF FIRE STATION 13 IN PAISLEY, FLORIDA

ITB Number:	<u>09-0207</u>	Contracting Officer:	<u>Freddy Suarez, CPPB</u>
Bid Opening Date:	<u>March 11, 2009</u>	Pre-Bid Date:	<u>February 25, 2009</u>
Bid Opening Time:	<u>3:00 P.M.</u>	Issue Date:	<u>January. 28, 2009</u>

SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:

Front End Documents, Contract for Construction, Drawings and Specifications may be picked up at:
Get Imprinted
15010 Highway 441
Eustis, FL 32726
Phone: 352.742.2679

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services within ten (10) working days after the official bid opening date.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document. Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

- ☐ Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service
- ☐ Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name:	_____	Phone Number:	_____
E-mail Address:	_____	Contact Person:	_____

SECTION 1: TABLE OF CONTENTS

ITB Number: 09-0207

SECTION 1: TABLE OF CONTENTS	2
SECTION 2.1: PURPOSE	3
SECTION 2.2: DESIGNATED PROCUREMENT REPRESENTATIVE.....	3
SECTION 2.3: METHOD OF AWARD.....	3
SECTION 2.4: PRE-BID CONFERENCE / SITE VISITS.....	4
SECTION 2.5: CONTRACT PERFORMANCE PERIOD	4
SECTION 2.6: OPTION TO RENEW AND ASSOCIATED PRICE ADJUSTMENT	4
SECTION 2.7: METHOD OF PAYMENT	4
SECTION 2.8: INDEMNIFICATION AND INSURANCE REQUIREMENTS	4
SECTION 2.9: BONDING REQUIREMENTS	4
SECTION 2.10: DELIVERY REQUIREMENTS	ERROR! BOOKMARK NOT DEFINED.
SECTION 2.11: ACCEPTANCE OF GOODS OR SERVICES.....	ERROR! BOOKMARK NOT DEFINED.
SECTION 2.12: WARRANTY REQUIREMENTS	ERROR! BOOKMARK NOT DEFINED.
SECTION 2.13: LICENSURE.....	ERROR! BOOKMARK NOT DEFINED.
SECTION 2.14 PREPARATION OF BID RESPONSE.....	ERROR! BOOKMARK NOT DEFINED.
SECTION 2.15: PERMITS, LIQUIDATED DAMAGES AND IMPACT FEES ...	ERROR! BOOKMARK NOT DEFINED.
SECTION 3: STATEMENT OF WORK	ERROR! BOOKMARK NOT DEFINED.
SECTION 4: GENERAL TERMS AND CONDITIONS	13
SECTION 5: PRICING/ CERTIFICATIONS/ SIGNATURES.....	ERROR! BOOKMARK NOT DEFINED.
ATTACHMENTS	ERROR! BOOKMARK NOT DEFINED.
PROJECT REFERENCE FORM	ERROR! BOOKMARK NOT DEFINED.
BIDDER’S PERSONNEL FORM	ERROR! BOOKMARK NOT DEFINED.
BID BOND FORM	ERROR! BOOKMARK NOT DEFINED.
PERFORMANCE BOND FORM.....	ERROR! BOOKMARK NOT DEFINED.
PAYMENT BOND FORM.....	ERROR! BOOKMARK NOT DEFINED.
SCHEDULE OF VALUES	ERROR! BOOKMARK NOT DEFINED.
SAMPLE CONTRACT	ERROR! BOOKMARK NOT DEFINED.

Section 2.1: Purpose

The purpose of this solicitation is for the construction of the Lake County Fire Station #13 in Paisley located at 25250 C.R. 42, Paisley, FL 32767. This new two story building facility has approximately 7,000/sq.ft. To obtain a full copy of this solicitation, sample contract, architecture drawings, and building specifications, please contact Get Imprinted at 352-742-2679.

Section 2.2: Designated Procurement Representative

Questions concerning any portion of this solicitation shall be directed in writing [fax and e-mail accepted] to the below named individual who shall be the official point of contact for this solicitation. Questions should be submitted no later than ten (10) working days before the bid opening date.

Freddy Suarez, Senior Contracting Officer
Lake County BCC
Procurement Services
315 W. Main Street, Room 416
PO BOX 7800
Tavares, FL 32778-7800
Fax : 352.343.9473
E-mail: fsuarez@lakecountyfl.gov

No answers given in response to questions submitted shall be binding upon this solicitation unless released in writing as an addendum to the solicitation by the Lake County Office of Procurement Services.

Section 2.3: Method of Award

The Contract will be awarded to the lowest responsive and responsible bidder, as determined to be in the best interest of Lake County. After the Architect submits their recommendation, the County shall award the Bid in accordance with State Law and the Lake County Procurement Policy.

Should the successful bidder default by not furnishing surety as specified, then the next low bidder in order of bid price shall then be considered the lowest Bidder. Should this Bidder also default, then the next low bidder shall be considered. In each case, any bidder which defaults shall forfeit its bid guarantee.

The successful bidder shall sign a Contract with the County based on the attached Lake County Agreement which is not negotiable. Signature requirements shall be the same as those for signing the Bid Form.

Section 2.4: Pre-Bid Conference / Site Visits

A pre-bid conference and site visit will be held on Wednesday, February 25th, 2009 at 10:00 A.M. in the Board Chambers, 2nd floor, 315 West Main Street, Tavares, Florida to discuss the special conditions and specifications included within this solicitation. Potential Bidders are requested to bring this solicitation document to the conference, as additional copies may not be available.

Section 2.5: Contract Performance Period

The Final Completion Date will be Two Hundred Seventy (270) Calendar Days from issuance of the Notice to Proceed.

If the Contractor can complete the work in less than Two Hundred Seventy (270) Calendar Days.

Section 2.6: Option to Renew and Associated Price Adjustment

Not applicable to this solicitation

Section 2.7: Method of Payment

As specified in Chapter 1, Article 4 of the attached contract.

Section 2.8: Indemnification and Insurance Requirements

All indemnification and insurance requirements shall be considered a part of the contract documents.

Section 2.8.1: Indemnification

As specified in Chapter 3, Article 26 of the attached contract.

Section 2.8.2: Insurance Requirements

As specified in Chapter 1, Article 5 of the attached contract.

Section 2.9: Bonding Requirements

Each Bid shall be accompanied by a Bid Bond (form attached) in the penal sum of five percent (5%) of the gross base Bid executed by a corporate surety licensed to execute such bonds under the laws of the State of Florida. An original signed Bid Bond and its Power-of-Attorney shall be